

# Digital campus tender

Milestone 13



*Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or European Commission. Neither the European Union nor the European Commission can be held responsible for them.*

# Table of Contents

Introduction.....	3
Tender Procedure.....	3
Bids Evaluation .....	4
Tender Evaluation .....	5
Attachments .....	6

# Introduction

A key component of STARS EU Digital Co-Creation Campus initiative is the creation of an **Open Science Repository platform**. Due to the highly specialized nature of this service, its development exceeds the internal technical capacities of the Alliance. Consequently, we considered a joint procurement of this service for all Alliance partners to be an efficient and strategic use of the allocated budget.

Specifically, we have planned to acquire access to an open infrastructure platform that will promote Open Science and support the discovery, dissemination, and monitoring of research outputs. This service has been tailored to meet our technical requirements and includes a pilot implementation phase, user training, and ongoing technical consultancy and support.

The procurement was conducted through a public tender procedure. This use of subcontracting cost S5.1 is directly aligned with Task 5.5 – Design and establish the STARS EU Digital Campus, and contributes to achieving Milestone MS13 – Digital Campus Tender, Milestone MS14 - Thematic pilots in digital campus, and Deliverable D5.3 - STARS EU Digital Co-Creation Campus.

## Tender Procedure

The Silesian University in Opava announced and conducted a tender procedure for a small-scale public service contract titled: “Acquisition of a Service to Support Open Science and Research for the STARS EU University Alliance.”

### Purpose and Scope

The contract aimed to procure a digital infrastructure service designed to enhance the visibility, sharing, and monitoring of research outputs in accordance with open science principles.

The service package included:

- A portal for the presentation of research outputs.
- A monitoring tool for the analysis of research data and outputs.

### Key Details

- Contracting Authority: Silesian University in Opava
- Estimated Value: EUR 44,300 (excluding VAT)
- Contract Period: October 1, 2025 – October 31, 2027
- Deadline for Submission: September 16, 2025, 10:00 (CEST)
- Submission Method: Electronically via the E-ZAK platform

- Evaluation Criterion: The lowest bid price

## Qualification Requirements

Bidders were required to demonstrate:

- Basic competence: no criminal convictions, tax or insurance arrears, or bankruptcy.
- Professional competence: valid business registration and relevant trade licence(s).
- Technical qualifications: evidence of at least three comparable digital service projects completed within the previous five years, each worth at least EUR 5,000 annually.
- All documentation had to be submitted in Czech, Slovak, or English.

## Other Provisions

- Bid variants were not allowed.
- The bid price could not exceed the estimated contract value.
- All communication and documentation took place electronically through the E-ZAK system.
- The contracting authority reserved the right to reject or cancel the tender at any stage.

# Bids Evaluation

## Overview of the Procedure

- The opening of bids took place on 16 September 2025 at the university's headquarters.
- Only one bid was received — from OpenAIRE AMKE, based in Athens, Greece.
- The bid was submitted on time, authentic, and free from manipulation.
- The offered price was EUR 41,600 (excluding VAT).

## Evaluation Process

A tender evaluation committee (Ing. Petra Skoumalová, Mgr. Martin Tichý, and Ing. Petr Korviny, Ph.D.) was appointed. Since only one bid was submitted, the committee did not perform a comparative evaluation but assessed the bid's completeness and compliance. Initially, some documents — the extract from the Commercial Register and the draft contract — were missing. The supplier was requested to supplement these documents by 29 September 2025, which it did. After completion, the committee confirmed that all formal, qualification, and technical requirements were met.

## Findings

- Basic, professional, and technical qualifications were satisfactorily demonstrated.
- Technical compliance was confirmed by Ing. Jan Podmol, representing the project office.
- The bid did not contain an abnormally low price.
- The committee concluded that OpenAIRE AMKE met all tender conditions.

## Conclusion

The evaluation committee recommended awarding the contract to OpenAIRE AMKE. The final meeting took place on 30 September 2025, after which the tender procedure was closed and the contract could be concluded with the selected supplier.

# Tender Evaluation

## Decision

The contracting authority decided to award the contract to OpenAIRE AMKE, located at 6 Arthemidos & Epidavrou, 15125 Marousi, Athens, Greece, VAT: EL997032008. The total bid price was EUR 41,600 (excluding VAT).

## Evaluation

The evaluation criterion was the lowest bid price (economic advantage). Since only one bid was received, the authority did not perform a comparative evaluation, but instead verified the bid's compliance with all requirements. The offer met all minimum conditions set out in the invitation to tender. Detailed assessment results were recorded in the Tender Evaluation Report, attached to this decision.

## Conclusion

The Silesian University awarded the contract to OpenAIRE AMKE as the sole and compliant bidder meeting all tender criteria. No objections or appeals could be filed against this decision.

# Attachments

- Attachment 1: Tender Invitation EN
- Attachment 2: Tender Invitation Annexes EN
- Attachment 3: Evaluation Protocol CZ
- Attachment 4: Decision of Selection EN
- Attachment 5: Contract EN
- Attachment 6: Contract Publication CZ